



CALLING FOR BUILDING INSPECTIONS



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561
www.stocktonca.gov/buildinginspection

Voice Permits Line (209) 937-8560

Schedule Inspections, or check results, 24 hours a day, 7 days a week!

Schedule Inspections ▪ Cancel Inspections ▪ Retrieve Inspections Results ▪ Check Plan Review Detail

Before calling you will need:

1. A touch-tone telephone
2. A site-specific Building Permit Number (BP#)
3. An Inspection Code. *(Listed on the back of this page)*
You will be prompted through the entire process.
Press [] at any time for more information*

Choose from the following option:

- Press [1] Schedule an Inspection
- Press [2] Cancel an Inspection
- Press [3] Obtain Inspection Results
- Press [4] Access Staff Directory
- Press [0] Transfer to Staff
- Press [#] Disconnect and Hang Up
- Press [*] Additional Information

The **Voice Permits** system will prompt you each step of the way. You may perform multiple transactions during each call. At the end of the call you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers in case they are needed for future reference. Please leave a complete detailed message including contact name, phone number and any special requests or instructions.

Schedule an Inspection

1. Call the VoicePermits line (209) 937-8560.
2. Press [1] to schedule the Inspection
3. Enter the **Building Permit Number**, digits only, **and then press #**. The system will confirm by repeating the permit number and site address.
4. Enter the **Inspection Date**. The cut-off time is 3:00 p.m. for an inspection on the following business day.
5. Enter the **Inspection Code** *(On back of this page)*.

After you have scheduled the Inspection, you will be able to:

- **Leave a complete detailed message** for the inspector.
YOU MUST PRESS # AFTER YOUR MESSAGE.
- **Request another Inspection**, same permit
- **Request another Inspection**, different permit
- **Get a Confirmation Number and end call.** *Use this Confirmation Number when inquiring about this telephone request.*
- **Return to Main Menu**

To Cancel an Inspection

1. Call the VoicePermits system.
2. Press [2] to cancel an Inspection.
3. When prompted, enter the **Permit Number**. Replace the "-" with "0" followed by "#". The system will confirm the permit by confirming the site address.
4. Enter the **Inspection Code** (using a code from the list on the back of this page).
After you have cancelled the Inspection, you will be able to:
 - **Cancel another Inspection**, same permit
 - **Cancel another Inspection**, different permit
 - **Get a Confirmation Number and end call.** *Use this Confirmation Number when inquiring about this telephone request.*
 - **Return to Main Menu**

Obtain Inspection Results

1. Call the VoicePermits system.
2. Press [3] to obtain Inspection results.
3. When prompted, enter the **Permit Number**. Replace the "-" with "0" followed by "#". The system will confirm the permit by confirming the site address.
4. Press [1] Inspection Results Spoken
Press [2] Receive a FAX Copy of the Inspection results
After you have listened to or received a FAX of the Inspection results, you will be able to:
 - Listen to or receive a FAX of more Inspection results, different permit
 - **Return to Main Menu**



JOBSITE INSPECTION RECORD

APPLICANT SHALL POST ON JOB SITE

Request inspections online at <https://aca.accela.com/stockton> - OR - call the automated phone line at (209) 937-8560 with permit number, three-digit inspection item number(s), and voice message for the inspector.
 Inspection requests made before 3:00 p.m. on a regular business day will be scheduled for the following regular working day.



ADDRESS: _____		BP NUMBER: _____		PERMIT TYPE: _____	
001 TEMPORARY ELECTRICAL INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____	012 ELECTRICAL WIRING INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____				
002 SITE WORK INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> COMPACTION <input type="checkbox"/> MOISTURE <input type="checkbox"/> CONDITIONING <input type="checkbox"/> POOL DEMOLITION PREP <i>*Required prior to Foundation inspection</i>	013 ELECTRICAL SERVICE / PANEL INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> GROUNDING <input type="checkbox"/> BONDING <input type="checkbox"/> PANEL LABELING <input type="checkbox"/> HEIGHT & CLEARANCE <input type="checkbox"/> RELEASE				
003 FOUNDATION INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> SET BACK <input type="checkbox"/> FRAMING <input type="checkbox"/> FOUNDATION FOOTING <input type="checkbox"/> MECHANICAL <input type="checkbox"/> WIRE/REBAR <input type="checkbox"/> ELECTRICAL <input type="checkbox"/> PIERS <input type="checkbox"/> PLUMBING <input type="checkbox"/> UFER <input type="checkbox"/> ACCESS <input type="checkbox"/> HOLD DOWN <input type="checkbox"/> INSULATION <i>*Do not pour concrete/back fill/subfloor until above is approved</i>	014 GAS SERVICE INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> PIPING <input type="checkbox"/> BONDING <input type="checkbox"/> GAS TEST <input type="checkbox"/> RELEASE				
004 SHEAR & ROOF NAIL INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> FRAMING <input type="checkbox"/> HOLD DOWNS <input type="checkbox"/> SHEAR PANEL NAILING <input type="checkbox"/> ROOF NAILING <input type="checkbox"/> COLLECTORS / DRAG STRUTS <i>*Do not cover work until above is approved</i>	016 SWIMMING POOL: PRE-GUNITE INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____				
005 FIRE SPRINKLER ROUGH INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____	017 SWIMMING POOL: PRE-DECK INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____				
006 FRAME ONLY INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____	018 SWIMMING POOL: PRE-PLASTER INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <i>*Final required – Pool not to be filled until Pre-plaster inspection is approved</i>				
007 CLOSE-IN INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> FRAMING <input type="checkbox"/> MECHANICAL <input type="checkbox"/> ELECTRICAL <input type="checkbox"/> PLUMBING <input type="checkbox"/> GAS PIPING / GAS TEST <input type="checkbox"/> LATH <input type="checkbox"/> WINDOWS <input type="checkbox"/> SHOWER PAN <i>*Do not cover work until above is approved</i>	019 SPECIAL INSPECTION INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> CONCRETE <input type="checkbox"/> BOLTS INSTALLED IN CONCRETE <input type="checkbox"/> RESISTING CONCRETE FRAME <input type="checkbox"/> REINF. & PRESTRESS STEEL TENDONS <input type="checkbox"/> WELDING <input type="checkbox"/> HIGH-STRENGTH BOLTING <input type="checkbox"/> STRUCTURAL MASONRY <input type="checkbox"/> REINFORCED GYPSUM CONCRETE <input type="checkbox"/> INSULATING CONCRETE FILL <input type="checkbox"/> SPRAY-APPLIED FIREPROOFING <input type="checkbox"/> PILIN, DRILLED PIERS & CAISSONS <input type="checkbox"/> SHOTCRETE <input type="checkbox"/> GRADING, EXCAVATION & FILLING <input type="checkbox"/> SPECIAL CASES <input type="checkbox"/> EQUIPMENT 3RD PARTY CERT.				
008 INSULATION INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> WALL <input type="checkbox"/> CEILING <i>*Do not cover work until above is approved</i>	020 FINAL PUBLIC WORKS INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____				
009 SHEETROCK INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> FIRE WALL – 1ST LAYER <input type="checkbox"/> SHEETROCK <input type="checkbox"/> FIRE WALL – 2ND LAYER <i>*Do not tape until above is approved</i>	021 FINAL FIRE INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____				
010 LATH / STUCCO INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> WIRE / WEEP SCREED <input type="checkbox"/> 1ST COAT <input type="checkbox"/> SCRATCH COAT	022* FINAL BUILDING INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <i>*Required for ALL permits</i> <input type="checkbox"/> SMOKE DETECTORS <input type="checkbox"/> CARBON MONOXIDE DETECTORS <input type="checkbox"/> CEC REGS <input type="checkbox"/> POOL <input type="checkbox"/> INSULATION <input type="checkbox"/> PLUMBING <input type="checkbox"/> MECHANICAL <input type="checkbox"/> ELECTRICAL <input type="checkbox"/> GAS SERVICE <input type="checkbox"/> ROOF <input type="checkbox"/> PHOTOVOLTAIC <input type="checkbox"/> DEMOLITION <input type="checkbox"/> SPECIAL INSPECTION FINAL <input type="checkbox"/> TCO <input type="checkbox"/> CERTIFICATE OF OCCUPANCY				
011 ABOVE CEILING INSP: _____ DATE: _____ <u>APPROVED BY:</u> _____ <input type="checkbox"/> T-BAR <input type="checkbox"/> ELECTRICAL <input type="checkbox"/> MECHANICAL <input type="checkbox"/> PLUMBING <input type="checkbox"/> FIRE SPRINKLER ROUGH APPROVED <i>*Do not install ceiling tiles until above is approved</i>					

The permit shall become void and work shall be considered abandoned if an inspection has not been recorded and approved within 180 days.